

**WEST VIRGINIA REAL ESTATE APPRAISER LICENSING
AND CERTIFICATION BOARD
MEETING MINUTES**

**Via Zoom
March 17, 2021
10:00 am**

- I. Call to Order** Dean Dawson, Chair
- The meeting was called to order at 10:11 a.m. by Dean Dawson, Chair.
- II. Roll Call** Dean Dawson, Chair
- A silent Roll Call was taken. It was determined a quorum existed.
- The following were in attendance via Zoom: Chair Dean Dawson (Appraiser – 2nd Congressional District), Joseph A. Chico, III (Appraisal Management Company), Nathan Nibert (Appraiser- 3rd Congressional District), Honorable Anthony J. Julian (General Public), Darlene Dunn (Financial Institution), Frank DeChiazza (Financial Institution), Robert G. Wilson, Jr. (Appraiser - 3rd Congressional District), WVREALCB Executive Director Patricia Rouse Pope, ex officio, and Karen Fisher, Administrative Assistant.
- III. Remarks from the Public**
- Mathew Novick addressed the Board regarding an allegation he filed on 12.23.2020.
- IV. Approval of agenda** Board
- Motion made to approve agenda by Robert Wilson.
Frank DeChiazza seconded.
Motion carried.
- V. Approval of February 17, 2021 Meeting Minutes**
- Motion made to approve the February 17, 2021 Meeting Minutes by Joe Chico.
Nathan Nibert seconded.
Motion carried.
- VI. Financial Report** Patricia Rouse Pope
- Patricia presented the February 2021 Financial Statement.
- Motion made to approve the Financial Report as presented by Frank DeChiazza.
Anthony Julian seconded.
Motion carried.
- VII. Executive Director’s Report** Patricia Rouse Pope

Brought to the Board's attention were the following items:

1. ED's appreciation of positive comments presented in recent Performance Evaluation.
2. Status of SB466 relating to appraiser and AMCs.
3. Possibility of legislature reinstating sales tax on real estate and appraiser transactions.
4. Future focus on education development.

Motion made to approve Executive Director's Report by Darlene Dunn.
Frank DeChiazza seconded.
Motion carried.

VIII. Legal Counsel Report

Anthony D. Eates, II

None

IX. Committee Reports & Recommendations

A. Standards

Dean Dawson, Chair

1. Report of Recommendations of 3.10.2021 meeting
New Allegation(s)
 - a. None

Pending Allegation(s)

 - b. A20-002 – Continue.
 - c. A21-002 – Dismiss.

Pending complaint(s)

 - d. S20-001-C – Reviewer report discussed. Complaint to be drafted.
 - e. S20-002-C – Reviewer report discussed. Complaint to be drafted.
 - f. S20-003-C – Consent Decree entered 1.7.2021 – awaiting completion of terms.
 - g. S20-004-C – Consent Decree entered 3.15.2021 – awaiting completion of terms.
 - h. S20-005-C – Awaiting Consent Decree draft.
 - i. S20-006-C – Awaiting Consent Decree draft.
 - j. S20-007-C – Awaiting return of Consent Decree.
 - k. S20-008-C – Awaiting Consent Decree draft.
 - l. S20-009-C – Awaiting Consent Decree draft.
 - m. S20-010-C – Awaiting Complaint Draft
 - n. S20-011-C – Dismiss.
 - o. S20-012-C – Awaiting USPAP review for complaint draft.
 - p. S20-013-C – Awaiting USPAP review for complaint draft.
 - q. S20-014-C – Awaiting complaint draft.
 - r. S21-001-C – Awaiting USPAP review for complaint draft.
 - s. S21-002-C – Awaiting USPAP review for complaint draft.
 - t. S19-001-C – Awaiting full Consent Decree compliance.

Board consensus granted the Chair and Executive Director authority to make determinations regarding Consent Decree requests when received from Respondent.

Motion made to accept the Standards Committee recommendations as presented by Dean Dawson.

Robert Wilson seconded.

Motion carried

B. Education

Board

1. Consideration of Approval of Education Courses

- a. Appraiser eLearning: 2021 Appraiser's Conference and Trade Show (ACTS) Day 1 - Deny
- b. Appraiser eLearning: 2021 Appraiser's Conference and Trade Show (ACTS) Day 2 - Deny

Motion made to deny the education courses by Dean Dawson.

Anthony Julian seconded.

Motion carried.

C. Upgrades

Nathan Nibert, Chair

1. Report of Recommendations of 3.10.2021 meeting

- a. U21-007-S – Deny.

Motion made to approve the Upgrades Committee recommendations by Nathan Nibert.

Anthony Julian seconded.

Motion carried.

X. Open Business

- A. Consideration of AMC/Appraisal – Board sent to Standards Committee.
- B. Consideration of beginning in-person meetings – Continue and Revisit in April.
- C. Consideration of holding a board meeting in northern or southern WV – Continued.
- D. Consideration of license and certification number issue – Continue.

Motion to approve Open Business made by Dean Dawson.

Joe Chico seconded.

Motion carried.

XI New Business

- A. The Appraisal Foundation (TAF) Extension of 2020-21 USPAP cycle to 2022.
Board consensus is to not modify Board USPAP cycle directive for appraisers to take course every two years.
- B. Board staff evaluation form and process – Continued.
Dean Dawson recommended ED revise form and distribute to Board for commentary.

XII. Remarks from the Board

None

XIII. Adjournment

Motion to adjourn made by Dean Dawson.
Anthony Julian seconded.
Motion carried.

The Board meeting was adjourned at 11:55 am.

- WVREALCB meeting – April 14, 2021, via Zoom
- Standards & Upgrades Committee meeting – April 7, 2021 via Zoom

Respectfully submitted by

Karen L. Fisher, WVREALCB, Administrative Assistant



Dean E. Dawson, Chair

4/14/2021

Date

VACANT, Secretary

Date