

**WEST VIRGINIA REAL ESTATE APPRAISER LICENSING
AND CERTIFICATION BOARD
MEETING MINUTES**

**Via Zoom
February 17, 2021
10:00 am**

I. Call to Order Dean Dawson, Chair

The meeting was called to order at 10:10 a.m. by Dean Dawson, Chair.

II. Roll Call Dean Dawson, Chair

A silent Roll Call was taken. It was determined a quorum existed.

The following were in attendance via Zoom: Chair Dean Dawson (Appraiser – 2nd Congressional District), Vice Chair Rachel Phillips (Appraiser – 1st Congressional District), Robert G. Wilson, Jr. (Appraiser - 3rd Congressional District), Joseph A. Chico, III (Appraisal Management Company), Nathan Nibert (Appraiser- 3rd Congressional District), Honorable Anthony J. Julian (General Public), Darlene Dunn (Financial Institution), Frank DeChiazza (Financial Institution), WVREALCB Executive Director Patricia Rouse Pope, ex officio, and Karen Fisher, Administrative Assistant.

III. Remarks from the Public

None

IV. Approval of agenda Board

Motion made to approve agenda by Robert Wilson.
Frank DeChiazza seconded.
Motion carried.

V. Approval of January 20, 2021 Meeting Minutes

Motion made to approve the January 20, 2021 Meeting Minutes by Joe Chico.
Frank DeChiazza seconded.
Motion carried.

VI. Financial Report Patricia Rouse Pope

Patricia presented the January 2021 Financial Statement. Discussion ensued regarding the mandatory collection of Federal Registry fees for AMCs, FY2021 budget line item 2203, and the encumbered amount carried over from FY2020.

Motion made to approve the Financial Report as presented by Frank DeChiazza.
Joe Chico seconded.
Motion carried.

VII. Executive Director's Report

Patricia Rouse Pope

Brought to the Board's attention were the following items:

1. Senator Maynard will be lead sponsor on Chapter 30-38 and Chapter 30-38A code bills to update codes and administrative clean-up.
2. HB2007
3. Ethics bill re FOIA requests and access to information.

VIII. Legal Counsel Report

Anthony D. Eates, II

None

IX. Committee Reports & Recommendations**A. Standards**

Dean Dawson, Chair

1. Report of Recommendations of 2.10.2021 meeting
 - New Allegation(s)
 - a. A21-002 – Continue.
 - Pending Allegation(s)
 - b. A20-002 – Continue.
 - Pending complaint(s)
 - c. S20-001-C – Reviewer report due 3.7.2021
 - d. S20-002-C – Reviewer report due 3.7.2021
 - e. S20-003-C – Consent Decree entered 1.7.2021 – awaiting completion of terms.
 - f. S20-004-C – Awaiting final review of Consent Decree draft
 - g. S20-005-C – Consent Decree terms established.
 - h. S20-006-C – Awaiting Consent Decree draft
 - i. S20-007-C – Awaiting final review of Consent Decree draft
 - j. S20-008-C – Consent Decree terms established.
 - k. S20-009-C – Consent Decree terms established.
 - l. S20-010-C – Awaiting USPAP review for complaint draft.
 - m. S20-011-C – Continued.
 - n. S20-012-C – Awaiting USPAP review for complaint draft.
 - o. S20-013-C – Awaiting USPAP review for complaint draft.
 - p. S20-014-C – Continue.
 - q. S21-001-C – Awaiting USPAP review for complaint draft.
 - r. S21-002-C – Awaiting USPAP review for complaint draft.
 - s. S19-001-C – Awaiting full Consent Decree compliance.

Motion made to accept the Standards Committee recommendations as presented by Dean Dawson.

Frank DeChiazza seconded.

Motion carried

B. Education**Board**

1. Consideration of Approval of Education Courses

- a. AI – Intro to Green Bldgs.: Principles and Concepts – Approve.
- b. AI – Residential and Commercial Valuation of Solar – Approve.
- c. AI – Ignorance isn't Bliss: Understanding an Investigation by a State Regulatory Board or Agency – Approve.
- d. AI – Case Studies in Appraising Green Residential Bldgs. – Approve.
- e. AI – Advanced Land Valuation Sound Solution to Perplexing Problems – Approve.
- f. AI – Review Case Studies Residential – Approve.
- g. AI – Valuation by Comparison Residential Analysis and Logic – Approve.

Motion made to approve the education courses by Dean Dawson.

Frank DeChiazza seconded.

Motion carried.

C. Upgrades

Nathan Nibert, Chair

1. Report of Recommendations of 2.10.2021 meeting

- a. U21-004-S – Approve.
- b. U21-005-R – Deny.
- c. U21-006-S – Deny.

Motion made to approve the Upgrades Committee recommendations by Nathan Nibert.

Robert Wilson seconded.

Motion carried.

X. Open Business

A. Consideration of Executive Director Status

Motion made to go into Executive Session by Dean Dawson at 11:20 am.

Anthony Julian seconded.

Motion approved.

Motion made to exit Executive Session by Nathan Nibert at 12:28 pm.

Frank DeChiazza seconded.

Motion approved.

B. Consideration of AMC/Appraisal – Add to next Standards Committee meeting agenda.

C. Consideration of beginning in-person meetings – Continue.

D. Consideration of holding a board meeting in northern or southern WV – Continued.

E. Consideration of Code/Rule changes – Distribute to full board for feedback.

F. Consideration of license and certification number issue – Continue.

Motion to approve Open Business made by Dean Dawson.
Frank DeChiazza seconded.
Motion carried.

XI New Business
None

XII. Remarks from the Board
None

XIII. Adjournment

Motion to adjourn made by Dean Dawson.
Nathan Nibert seconded.
Motion carried.

The Board meeting was adjourned at 12:31 pm.

- WVREALCB meeting – March 17, 2021, via Zoom
- Standards & Upgrades Committee meeting – March 10, 2021 via Zoom

Respectfully submitted by

Karen L. Fisher, WVREALCB, Administrative Assistant



Dean Dawson, Chair

March 17.2021

Date

VACANT, Secretary

Date